**CC4: Invitation to the annual General Meeting of Shareholders of 2020**

On 05 Jun 2020, Investment and Construction Joint Stock Company No.4 announced the invitation to the annual General Meeting of Shareholders of 2020 as follows:

To: Shareholders of Investment and Construction Joint Stock Company No.4

The Board of Directors of Investment and Construction Joint Stock Company No. 4 cordially invites shareholders to attend the Annual General Meeting of Shareholders of the Company in 2020 as follows:

1. Time: From 8:00, June 25, 2020 (Thursday)

The company welcomes and checks shareholder status from 7:30

2. Venue: Meeting room of Investment and Construction Joint Stock Company No. 4 on the 7th floor - ICON4 TOWER Building - 243A De La Thanh - Lang Thuong Ward - Dong Da District – Ha Noi City (next to the University of Transport)

3. Contents:

- Approve the report on the operation results of the Board of Directors of the Company in 2019 and the operation plan of the Board of Directors in 2020

- Approve the Report on business results of 2019

- Approving the Report on production and business plan in 2020

- Approve the audited 2019 financial statement

- Approve the 2019 profit distribution plan; financial plan for 2020 and plan for profit distribution in 2020

- Approve the report on remuneration payment to the Board of Directors and the Board of Supervisors in 2019; Plan for remuneration payment to the Board of Directors and the Supervisory Board of the Company in 2020

- Approve the statement on selecting an auditing unit to audit the Company's financial statement of 2020

- Approve the Report of the Supervisory Board

- Approving amendments to the Company's Charter of organization and operation

- Approving the proposal of dismissing members of the Board of Directors, introducing candidates and electing additional members of the Board of Directors for the term (2016 - 2020)

- Other contents within the authority of the annual General Meeting of Shareholders

4. Participants in the meeting: Shareholders who have the right of attending the Annual General Meeting of Shareholders of the Company are the shareholders owning shares of the Company according to the shareholder list on record date of 29 May 2020 and according to the Company's Charter

5. Confirmation and authorization for attending the annual General Meeting of Shareholders:

- Shareholders who do not come to the meeting directly may authorize other persons to attend in the "authorization form" and submit to the Organizing Committee before the authorized person attending the annual General Meeting of Shareholders

- In order to help the Organizing Committee prepare well for the meeting, please send in advance the authorization letter directly or via mail to the Administrative Department of the Company (address: 7th Floor, ICON4 TOWER Building at 243A De La Thanh - Lang Thuong Ward - Dong Da District – Ha Noi City); or send via Email: tochuchanhchinh@icon4.com.vn

6. Documents for the meeting:

- Shareholders receive documents of the annual General Meeting of Shareholders at the Company's Administration Department or on the Company's website: [www.icon4.com.vn](http://www.icon4.com.vn)

- The Organizing Committee will distribute cards and voting cards directly to shareholders and representatives at the meeting venue

7. Procedures for attending the annual General Meeting of Shareholders

- When coming to the annual General Meeting of Shareholders, individual shareholders please bring ID card/ citizenship card/ passport; in case of authorization, a letter of attorney (the original) is required

- Shareholders who are legal entities, please bring along the introduction letter of the legal entity to compare with the list of shareholders

For further information, please contact the Administration Department, phone number: (024) 37.668.976; ext. 117 or 118

We hope the shareholders come on time for success of the annual General Meeting of Shareholders